DEPARTMENT OF THE ARMY
HEADQUARTERS, 19th THEATER SUPPORT COMMAND
UNIT #15015
APO AP 96218-5015

REPLY TO
ATTENTION OF:

EANC-GP

27 December 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Letter #41 - Affirmative Employment and Equal Employment Opportunity (EEO)

1. REFERENCE.

a. AR 690-12, Equal Employment Opportunity and Affirmative Employment.

b. 29 Code of Federal Regulation (CFR) Part 1614.

2. PURPOSE. This memorandum provides my policy regarding Affirmative Employment and Equal Employment Opportunity (EEO).

3. APPLICABILITY. This policy applies to all U.S. citizen civilian employees, applicants for employment, and managers/supervisors of U.S. civilian employees of the 19th Theater Support Command (TSC).

4. GENERAL POLICY.

a. The equal employment opportunity and affirmative employment programs have my wholehearted support. Commanders, managers, and supervisors at all levels are responsible for ensuring that all recruitment, placement, compensation, training, promotions and other personnel actions are non-discriminatory and are based upon individual merit, ability and performance. All personnel actions, and conditions of employment will be administered without regard to race, religion, color, sex, national origin, age, disability, or reprisal. Employees will be free from any restraint in using the EEO complaint process to redress perceived deviations from this policy.

b. It is my objective that the prevalent atmosphere of this command will be one of equity and fair treatment; an atmosphere where diversity is valued and where all personnel can realize their full potentials. We all share in the responsibility to create this environment. Leaders in particular must set a positive example and ensure that we adhere to the spirit and intent of this policy.

c. A primary objective for all of us at 19th TSC must be the attainment of an environment that promotes harmony, fairness, and mutual respect. This goal can be reached when leadership and all personnel work together to eliminate discrimination.

d. Our mission in Korea is challenging, and demands the best from all of us. I firmly believe that adherence to the goals and principles of the Equal Employment Opportunity Program will contribute immeasurably towards the efficient and successful accomplishment of our mission.

5. SUPERSESSION. This policy memorandum supersedes 19th TSC policy memorandum 25-01, dated 18 April 2001.

6. The point of contact is Affirmative Equal Employment Opportunity, 19th TSC, at DSN 768-8634.

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